

Meeting Minutes for Desert Heights Charter Schools  
Regular Governing Board Meeting  
March 23, 2021  
5:15 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools was held on March 23, 2021 at Desert Heights Preparatory School, in the front office, 3540 W Union Hills Road, Glendale, AZ. The meeting was called to order at 5:15 p.m.

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Sherrie Blanton, present by video  
Nancy Diggs, present by video  
Leanette Henagan, present by video  
Margaret Martin, present  
Manuel Robles, absent  
Mark Jiles, present by video

1. Public Comment

No public comments

2. Consent Items

The February 23, 2021 minutes were approved.

3. President's Report

Mark Jiles provided the presidents report. The reopening is still going well. Enrollment is 904 for this year and 937 for 21/22 and expected to increase. There are 53 applications in waiting. Teacher retention is at an all time high. Charter retention is over 91%, Jr. High at 93% and High School at 95%. The school received Covid relief funds. The school is in a good position financially. The charter is looking at new hvac and possibly other upgrades. The preschool is full and with the change in distancing requirements will be able to increase enrollment even more.

REGULAR BUSINESS

4. Discussion of increase of cost per meal for lunch. The Catering company has requested an increase to the cost per lunch to \$3.10 NSLP lunch – serve only and \$3.00 NSLP lunch - offer vs serve.

Upon motion by Sherrie Blanton, seconded by Nancy Diggs, the Board unanimously approved the increase as requested.

5. Approval of purchase of three new mini buses.

Upon motion by Nancy Diggs, seconded by Leanette Henegan the Board unanimously approved the purchase.

6. Discussion, consideration and approval for creation and execution of a property use lease agreement with the church property owners.

Upon motion by Sherrie Blanton, seconded by Margaret Martin, the Board unanimously approved Manuel Robles speaking with the real estate agent for the church to negotiate a use lease agreement.

7. Report on status of insurance premium refund.

We will continue to do research on the process for utilizing the insurance premium refund.

8. Discussion regarding process and items for consideration on performance review of President was tabled to the next meeting.

A copy of the draft contract will be provided to all board members prior to the next meeting.

9. Scheduling of future meetings.

The next Board meeting is April 27, 2021 at 5:15 p.m. and June 8, 2021 at 5:15 p.m..

10. Adjournment

There being no further business to come before the Board, the meeting was adjourned.