

Meeting Minutes for Desert Heights Charter Schools  
Regular Governing Board Meeting  
February 25, 2020  
5:00 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools was held on February 25, 2020, at Desert Heights Elementary School, Library, 5821 W. Beverly Lane, Glendale, Arizona. The meeting was called to order at 5:05 p.m.

Sherrie Blanton, present  
Nancy Diggs, absent  
Leanette Henagan, absent  
Margaret Martin, present  
Manuel Robles, present  
Mark Jiles, present

1. Public Comment

Per Board Policy, time has been set aside for public comment, an opportunity for people to express their views or concerns on matters of board governance to the entire board in a public setting.

No public comment

2. The Board received a presentation from the 5<sup>th</sup> grade class introducing a Revision of the Student Incentive Movie Act. The class did a great job of presenting the change.

3. Consent Items

Minutes for January 28, 2020 regular meeting were, upon motion by Manuel Robles, seconded by Margaret Martin unanimously approved

4. Operational Update Report

Mark Jiles provided the President's Report.

90 new families have enrolled for next year. Next step is to get current students enrolled.

Teacher retention is good for next year.

Work is continuing on getting information regarding roofs and process for repairing/replacing.

The School is continuing to solicit and receive donations for bleachers for the field at the High School.

## REGULAR BUSINESS

5. Request for Exception/Exemption to Intellectual Property Rights (Section 11 of employment contract) for President

Upon motion by Manuel Robles, seconded by Sherrie Blanton, the Board unanimously approved the request for an exception/exemption to Section 11 of the President's employment contract for a wireless audio/video recording device.

6. Special Education Policies and Procedures

Upon motion by Margaret Martin, seconded by Manuel Robles, the Board unanimously approved the Special Education Policies and Procedures.

7. Addition of Ashley Munson to Preschool Bank Accounts

Upon motion by Manuel Robles, seconded by Margaret Martin, the Board unanimously approved the addition of Ashley Munson to the Preschool Bank Accounts.

8. School Specific Change in Grades Served, School Closure Narrative and Rationale for Member Campus

This is information needed by the Charter School Board to facilitate the change in Desert Heights Schools to a k-12 campus.

Upon motion by Manuel Robles, seconded by Sherrie Blanton, the Board unanimously approved the school specific change in grades served, school closure narrative and the rationale for member campus.

9. Discussion regarding process for performance evaluation of President and Duties of President

Mark will provide board with list of duties and any information that he can find regarding his previous review. The Board will discuss the formulation of the evaluation process at the March meeting.

## STUDY SESSION

10. Finance Study Session, Part 4

The Board received information regarding the Bond and the bonding process.

11. Adjournment

There being no further business to come before the Board, the meeting was adjourned.

Future meeting dates: March 24, 2020 and April 21, 2020.